

**Are you looking for a Volunteer Opportunity?**

Catholic Charities of the Archdiocese of Indianapolis has many opportunities to **Engage** with those **Who Are In Need** and to **Offer a Little Hope**.

**Please see below the list of volunteer opportunities.**

* Opportunities are listed by Agencies (Bloomington, Indianapolis, Tell City, St. Elizabeth/ New Albany & Terre Haute).
* If you are interested in volunteering for a specific agency, please contact that agency via the contact person listed below.
* If you parish or school would like to include Catholic Charities as part of a volunteer immersion project, please allow several months’ notice.
* If you parish or school is interested in participating in a “needs drive”, please contact the designated Catholic Charities Agency to inquire what items they are in need of.
* All Volunteers who will be working with minors need to complete the Safe and Sacred Program BEFORE they begin to volunteer. The program can be accessed by following this link:

<https://safeandsacred-archindy.org/login/index.php>

**Indianapolis**

* **A Caring Place – Adult Day Services**

Kitchen Help: Serving and clean up

Availability: M, T, W, Th 11:30am to 1:30pm

Opportunities: Family Friendly

Requirements: Must be over 18yrs of age or accompanied by an adult.

For More Info: Amy Sczesny

 Asczesny@archindy.org

 317-466-0015

 <http://www.archindy.org/cc/indianapolis/caringplace.html>

* **A Caring Place – Adult Day Services**

Participant Support: Sit with participants during activities to provide encouragement and support.

Availability: Call for more details

Opportunities: Family Friendly

Requirements: Must be over 18yrs of age

For More Info: Amy Sczesny

 Asczesny@archindy.org

 317-466-0015

 <http://www.archindy.org/cc/indianapolis/caringplace.html>

* **Crisis Office**

Volunteers: Assist Clients with Food, Clothing, Intake and Data Entry

Availability: Monday – Thursday, mornings or afternoons

Opportunities: Corporate Group opportunities

Requirements: Must be over 18yrs of age, requires some heavy lifting

For More Info: Stephanie Davis

 317-236-1556

 Or sdavis@archindy.org

 <http://www.archindy.org/cc/indianapolis/crisis.html>

* **Crisis Office**

Christmas Store Volunteers: Sorting donations, Intake, Assisting clients with shopping.

Availability: 7 days a week November and December, times vary, evening opportunities

Opportunities: Corporate Group opportunities

Requirements: Must be over 18yrs of age, requires some heavy lifting

For More Info: Stephanie Davis

 317-236-1556

 Or sdavis@archindy.org

 <http://www.archindy.org/cc/indianapolis/christmas.html>

* **Holy Family Shelter & Transitional Housing Services**

Resident Services

Availability: Varies, Saturday and Evening volunteer work available

Requirements: Must be over 18yrs of age

For More Info: Volunteer Coordinator

 317-635-7830 x19

 <http://www.archindy.org/cc/holyfamily/index.html>

Other Information: Persons interested in fulfilling this position must display excellent communication skills. Volunteers assist staff with the daily functions of the shelter. Duties may include answering telephones, assisting donors with donations, and distributing hygiene items to residents. Resident Service Volunteers are generally scheduled 1x/week or 2x/month for two to three hour shifts. We ask for a year’s commitment for this position as there is training involved. All guest service volunteers must be 18 years or older, complete an application, and attend an orientation and tour.

* **Holy Family Shelter & Transitional Housing Services**

Meal Servers

Availability: Varies, Saturday and Evening volunteer work available

Opportunities: Corporate Group opportunities, Family Friendly

Requirements: Must be over 16yrs of age

For More Info: Volunteer Coordinator

 317-635-7830 x19

<http://www.archindy.org/cc/holyfamily/index.html>

Other Information: Lunch & Dinner Servers provide assistance during weekends and holiday meal preparation. Volunteers follow a planned menu or can donate the meal. Duties may include food preparation, serving meals to residents, and cleaning the kitchen area. Lunch & Dinner Volunteers are generally scheduled in advance and many volunteers are scheduled one meal shift per month, but we also may have opportunities for 1x meal volunteers and on various weekdays. Lunch is at 12noon, and dinner is at 5pm daily. Can be individual volunteer opportunity, but best for groups 2-5 persons. For safety reasons, no children under 8 years old.

* **Holy Family Shelter & Transitional Housing Services**

Donation Organization: Organize and sort the incoming donations.

Availability: Call for times needed, Saturday & Evening opportunities

Opportunities: Corporate group and Youth group opportunities

Requirements: Must be over 16yrs of age, requires some heavy lifting

For More Info: Volunteer Coordinator

 317-635-7830 x19

 <http://www.archindy.org/cc/holyfamily/index.html>

* **Holy Family Shelter & Transitional Housing Services**

Children’s Services

Availability: Call for times needed, Saturday & Evening opportunities

Opportunities: Corporate Group opportunities, Family Friendly

Requirements: Must be over 16yrs of age

For More Info: Volunteer Coordinator

 317-635-7830 x19

 <http://www.archindy.org/cc/holyfamily/index.html>

Other Information: Children’s Services Volunteers have many opportunities to assist Holy Family Shelter! These volunteers must be energetic and creative. Duties may include helping with children’s services on evenings and weekends when classes are being held for the parents. Other options are hosting children’s activities such as arts and crafts, movies, dance, music, etc. Children’s Services volunteers can be on an ongoing basis or a one-time event. Must complete a volunteer application and attend an orientation and tour to prepare for duty. Two adults of 18 years or older are required for children’s activities.

* **Holy Family Shelter & Transitional Housing Services**

Computer Lab

Availability: Call for times needed, Saturday & Evening opportunities

Requirements: Must be over 18yrs of age,

For More Info: Volunteer Coordinator

 317-635-7830 x19

 <http://www.archindy.org/cc/holyfamily/index.html>

Other Information: Volunteers need to be computer savvy! Duties include monitoring computer usage of up to four residents, assisting with navigating the internet, and building or proofreading resumes and cover letters. Computer Lab Volunteers are generally scheduled 1x/week or 2x/month for a two hour shift.

* **Refugee & Immigrant Services**

Donation Room: Sort and organize incoming donations

Availability: Call for more details

Opportunities: Family Friendly, Corporate and Youth Group opportunities

Requirements: Requires some heavy lifting

For More Info: Beth Russell

 erussell@archindy.org

 317-236-1592

 <http://www.archindy.org/cc/refugee/index.html>

* **Refugee & Immigrant Services**

Administrative Help

Availability: Call for more details

Requirements: Must be over 18yrs of age

For More Info: Beth Russell

 erussell@archindy.org

 317-236-1592

 <http://www.archindy.org/cc/refugee/index.html>

* **Refugee & Immigrant Services**

Teaching English or Citizenship Classes

Availability: Call for more details, Evenings and Saturdays availability

Requirements:

For More Info: Beth Russell

 erussell@archindy.org

 317-236-1592

 <http://www.archindy.org/cc/refugee/index.html>

* **Refugee & Immigrant Services**

Refugee Mentor

Availability: Call for more details, Evenings and Saturdays availability

Requirements: Involves some transportation, Family Friendly

For More Info: Beth Russell

 erussell@archindy.org

 317-236-1592

 <http://www.archindy.org/cc/refugee/index.html>

* **RSVP (Retired and Senior Volunteer Program)**

Age 55 and over Volunteers

Availability: Call for more details, Evenings and Saturdays availability

Requirements: Involves some transportation

For More Info: Monica Woodsworth

 317-261-3378

Other Information: RSVP works with adults 55+ to help them find opportunities with Catholic Charities and other community programs. Volunteers can find multiple opportunities, deciding where, when and how often to volunteer. Participation allows us to make the value of volunteering visible on a national level. We report to the Corporation for National & Community Service, a federal program, and are able to secure federal funds for our local program.

* **St. Elizabeth|Coleman – Pregnancy and Adoption Services**

Pregnant Women Donations: Preparing infant layettes, and sort and organize incoming donations.

Availability: Call for more details

Opportunities: Family Friendly, Youth Group and Corporate Group opportunities. Saturday opportunity 1x a month.

Requirements: Must be over 16 years of age or accompanied by an adult.

For More Info: Priscilla Kamrath

 pkamrath@SECindy.org

 317-787-3412

* **St. Elizabeth|Coleman – Pregnancy and Adoption Services**

Mother and Children Donations: Preparing incoming requests for clothing

Availability: Call for more details

Opportunities: Youth Group and Corporate Group opportunities. Saturday opportunity 1x a month.

Requirements: Must be over 16 years of age or accompanied by an adult.

For More Info: Priscilla Kamrath

 pkamrath@SECindy.org

 317-787-3412

* **St. Elizabeth|Coleman – Pregnancy and Adoption Services**

Support Group Parent Donations: Preparations of requests from support group mothers

Availability: Call for more details

Opportunities:

Requirements: Must be over 18yrs of age.

For More Info: Priscilla Kamrath

 pkamrath@SECindy.org

 317-787-3412

Other Information: Adult females with families or individuals usually sign up for 1x a week or 2x a week. Call for more details.

* **St. Elizabeth|Coleman – Pregnancy and Adoption Services**

Yard and Maintenance Work

Availability: Call for more details. Saturday opportunities available 1x a month.

Opportunities: Family friendly, Youth and Corporate group opportunities

Requirements: Must be over 16yrs of age or accompanied by an adult. Requires some heavy lifting.

For More Info: Priscilla Kamrath

 pkamrath@SECindy.org

 317-787-3412

* **St. Elizabeth|Coleman – Pregnancy and Adoption Services**

Intake of In-Kind Donations

Availability: Call for more details. Saturday opportunities available 1x a month.

Requirements: Must be over 18yrs of age or accompanied by an adult. Requires some heavy lifting. Involves transporting items.

For More Info: Priscilla Kamrath

 pkamrath@SECindy.org

 317-787-3412

Other Information: In need of a person 1 to 3 times a month to assist with intake.

**Bloomington**

* **Becky’s Place**

Sorting Donations

Availability: Days, Evenings, & Saturdays

Opportunities: Family Friendly, Corporate Group opportunities

Requirements: Must be over 18yrs of age unless accompanied by an adult volunteer, may require some heavy lifting.

For More Info: Corrina Hayes

 chayes@ccbin.org

 or Melissa Rowe

 <http://www.archindy.org/cc/bloomington/beckysplace.html>

Other Information: All Volunteers for Becky’s Place must attend a mandatory volunteer meeting. Volunteer Meetings are held the Third Monday of Every Month at 6:30pm. Please contact Corrina for more details.

* **Becky’s Place**

Life Skills and Resume Writing: Instructing residents on Life Skills, and Job Application and Resume Writing skills.

Availability: Days, Evenings, & Saturdays

Opportunities: Corporate Group opportunities

Requirements: Must be over 18yrs of age

For More Info: Corrina Hayes

 chayes@ccbin.org

 or Melissa Rowe

 <http://www.archindy.org/cc/bloomington/beckysplace.html>

Other Information: All Volunteers for Becky’s Place must attend a mandatory volunteer meeting. Volunteer Meetings are held the Third Monday of Every Month at 6:30pm. Please contact Corrina for more details.

* **Becky’s Place**

Clerical Duties: Assist Becky’s Place staff in office clerical duties.

Availability: Days, Evenings, & Saturdays

Requirements: Must be over 18yrs of age

For More Info: Corrina Hayes

 chayes@ccbin.org

 or Melissa Rowe

 <http://www.archindy.org/cc/bloomington/beckysplace.html>

Other Information: All Volunteers for Becky’s Place must attend a mandatory volunteer meeting. Volunteer Meetings are held the Third Monday of Every Month at 6:30pm. Please contact Corrina for more details.

* **Becky’s Place**

Transportation Services: Providing transportation for residents for doctor or legal appointments.

Availability: Days, Evenings, & Saturdays

Requirements: Must be over 18yrs of age

For More Info: Corrina Hayes

 chayes@ccbin.org

 or Melissa Rowe

 <http://www.archindy.org/cc/bloomington/beckysplace.html>

Other Information: All Volunteers for Becky’s Place must attend a mandatory volunteer meeting. Volunteer Meetings are held the Third Monday of Every Month at 6:30pm. Please contact Corrina for more details.

**St. Elizabeth/ New Albany**

* **St. Elizabeth Catholic Charities**

CASA (Court Appointed Special Advocate) Volunteer

Availability: Call for more information, Evening and Saturday volunteer opportunities

Requirements: Must be over 18yrs of age

For More Info: Debbie Mefford

 812-941-7003

 Or dmefford@stecharities.org

 <http://www.stecharities.org/>

Other Information: CASAs provide advocacy for abused and neglected children in court.

* **St. Elizabeth Catholic Charities**

Pregnancy Support Volunteer

Availability: Call for more information, Evening and Saturday volunteer opportunities

Requirements: Must be over 18yrs of age

For More Info: Debbie Mefford

 812-941-7003

 Or dmefford@stecharities.org

 <http://www.stecharities.org/>

Other Information: Pregnancy Support Volunteers are dedicated, caring volunteers who commit to providing support, guidance, and education to pregnant mothers throughout their pregnancies, labor, and delivery.

* **St. Elizabeth Catholic Charities**

Marie’s Community Distribution Program Volunteer

Availability: Call for more information

Requirements: Over 18yrs of age

For More Info: Erin Goodlett

 812-941-7009

 Or egoodlett@stecharities.org

 <http://www.stecharities.org/>

Other Information: Marie’s Community Distribution is ran by volunteer groups that sort and organize donations given by the community. They accept distribution requests forms from those in need and then provide them with what has been donated to us.

* **St. Elizabeth Catholic Charities**

Residential Program - Mentor

Availability: Call for more information, Evening and Saturday opportunities

Requirements: Over 18yrs of age

For More Info: Tricia Byrd

812-948-0400

 Or tbyrd@stecharities.org

 <http://www.stecharities.org/>

Other Information: Mentors assist postpartum moms with newborn baby care and adjustments to parenting.

* **St. Elizabeth Catholic Charities**

Administrative Office Volunteers

Availability: Call for more information

Requirements: Over 18yrs of age, Administrative duties only

For More Info: Cathy Reid

 812-949-7305

 creid@stecharities.org

 <http://www.stecharities.org/>

* **St. Elizabeth Catholic Charities**

Maintenance/ Landscaping Volunteer

Availability: Call for more information

Requirements: Over 18yrs of age, Youth accompanied by an adult

Opportunities: Corporate and Youth Group opportunities, Family Friendly

For More Info: Cathy Reid

 812-949-7305

 creid@stecharities.org

 <http://www.stecharities.org/>

**Tell City**

* **Budget Basics**

Teaching Budget Classes

Availability: Call for more information. Evening opportunities.

Opportunities: Family Friendly

Requirements: Over 18 years of age. Attend a volunteer training class and be willing to lead or assist 4 sessions of budgeting classes for those in need. Curriculum is developed and all necessary items are provided.

For More Info: Joan Hess

 812-547-0903

 Or jhess@cctcin.org

 [www.cctcin.org](http://www.archindy.org/cc/tellcity/index.html)

* **Lifeline for Families**

Sorting/ Stocking Early Years Store: Requires sorting through donated items, stocking shelves in Early Years Store, twice a year season changes.

Availability: Call for more information.

Opportunities: Family Friendly

Requirements: Over 18 years of age.

For More Info: Joan Hess

 812-547-0903

 Or jhess@cctcin.org

 [www.cctcin.org](http://www.archindy.org/cc/tellcity/index.html)

* **Table of Blessings**

Meal Prep/ Serving Meals/ Clean up after meals.

Availability: Every Thursday Evening. Call for more details.

Opportunities: Family Friendly, Youth and Corporate group opportunities. Evening volunteer opportunities.

Requirements:

For More Info: Joan Hess

 812-547-0903

 Or jhess@cctcin.org

 [www.cctcin.org](http://www.archindy.org/cc/tellcity/index.html)

* **Martin’s Cloak Food Pantry**

Assisting with Food Pantry

Availability: Call for more details.

Opportunities: Family Friendly, Youth and Corporate group opportunities. Requires some heavy lifting. Saturday volunteer opportunities.

Requirements:

For More Info: Joan Hess

 812-547-0903

 Or jhess@cctcin.org

 [www.cctcin.org](http://www.archindy.org/cc/tellcity/index.html)

**Terre Haute**

* **Bethany House Emergency Shelter**

Clothes Closet Assistant

Availability: Call for more information.

Requirements: Must be over 18yrs of age. Volunteer application, background check and completion of Protecting Children in the 21st Century are required prior to beginning any volunteer opportunities. Click the Volunteer tab on our website at [www.ccthin.org](http://www.archindy.org/cc/terrehaute/) for more information.

For More Info: Volunteer Coordinator

 812-232-1447

 Or info@ccthin.org

 [www.ccthin.org](http://www.archindy.org/cc/terrehaute/)

* **Bethany House Emergency Shelter**

Groundskeeper

Availability: Call for more information

Opportunities: Family Friendly, Youth Group Opportunities

Requirements: Must be over 16yrs of age. Volunteer application, background check and completion of Protecting Children in the 21st Century are required prior to beginning any volunteer opportunities. Click the Volunteer tab on our website at [www.ccthin.org](http://www.archindy.org/cc/terrehaute/)for more information.

For More Info: Volunteer Coordinator

 812-232-1447

 Or info@ccthin.org

 [www.ccthin.org](http://www.archindy.org/cc/terrehaute/index.html)

* **Ryves Youth Center**

Tutoring

Availability: Torturing takes place Monday – Friday from 2:30pm – 7pm for children ages 5-17 years of age. Evening Volunteer Opportunities.

Opportunities: Family Friendly, Youth Group Opportunities.

Requirements: Volunteer application, background check and completion of Protecting Children in the 21st Century are required prior to beginning any volunteer opportunities. Click the Volunteer tab on our website at [www.ccthin.org](http://www.archindy.org/cc/terrehaute/) for more information.

For More Info: Volunteer Coordinator

 812-232-1447

 Or info@ccthin.org

 [www.ccthin.org](http://www.archindy.org/cc/terrehaute/index.html)

* **Ryves Youth Center**

Time for Me Mentor Program

Availability: Call for more information.

Opportunities: Evening volunteer opportunity.

Requirements: Over 18yrs of age. Mentors commit to 8 hours of training and a minimum of 2 hours of meeting with a youth for a full year. Volunteer application, background check and completion of Protecting Children in the 21st Century are required prior to beginning any volunteer opportunities. Click the Volunteer tab on our website at [www.ccthin.org](http://www.archindy.org/cc/terrehaute/) for more information.

For More Info: Volunteer Coordinator

 812-232-1447

 Or info@ccthin.org

* **Ryves Youth Center**

Preschool for Homeless and At-Risk Children

Availability: Call for more information.

Opportunities: Family Friendly, Corporate Group opportunities

Requirements: Volunteer application, background check and completion of Protecting Children in the 21st Century are required prior to beginning any volunteer opportunities. Click the Volunteer tab on our website at [www.ccthin.org](http://www.archindy.org/cc/terrehaute/) for more information.

For More Info: Volunteer Coordinator

 812-232-1447

 Or info@ccthin.org

 [www.ccthin.org](http://www.archindy.org/cc/terrehaute/index.html)

* **Ryves Youth Center**

Coaching Basketball for underprivileged children

Availability: Call for more information. Evening volunteer opportunities.

Opportunities: Family Friendly

Requirements: Must be over 18yrs of age. Volunteer application, background check and completion of Protecting Children in the 21st Century are required prior to beginning any volunteer opportunities. Click the Volunteer tab on our website at [www.ccthin.org](http://www.archindy.org/cc/terrehaute/) for more information.

For More Info: Volunteer Coordinator

 812-232-1447

 Or info@ccthin.org

 [www.ccthin.org](http://www.archindy.org/cc/terrehaute/index.html)

* **Ryves Youth Center**

Data Entry

Availability: Call for more information. Evening volunteer opportunities.

Opportunities: Family Friendly, Corporate group opportunities.

Requirements: Volunteer application, background check and completion of Protecting Children in the 21st Century are required prior to beginning any volunteer opportunities. Click the Volunteer tab on our website at [www.ccthin.org](http://www.archindy.org/cc/terrehaute/) for more information.

For More Info: Volunteer Coordinator

 812-232-1447

 Or info@ccthin.org

 [www.ccthin.org](http://www.archindy.org/cc/terrehaute/index.html)

Other Information: Volunteers will answer telephone and input data for our attendance and activities. We use Microsoft Excel and Access for most needs.

* **Christmas Store**

Experienced Drivers

Availability: Call for more information.

Opportunities: Family Friendly, Corporate group opportunities.

Requirements: Over 18 years of age. Involves transporting items. Volunteer application, background check and completion of Protecting Children in the 21st Century are required prior to beginning any volunteer opportunities. Click the Volunteer tab on our website at [www.ccthin.org](http://www.archindy.org/cc/terrehaute/) for more information.

For More Info: Volunteer Coordinator

 812-232-1447

 Or info@ccthin.org

 [www.ccthin.org](http://www.archindy.org/cc/terrehaute/index.html)

* **Christmas Store**

Shopper Assistant: Help clients make their way through the store to gather Christmas gifts for their family.

Availability: Late November and December.

Opportunities: Saturday and Corporate group opportunities.

Requirements: Over 18 years of age. Involves transporting items. Volunteer application, background check and completion of Protecting Children in the 21st Century are required prior to beginning any volunteer opportunities. Click the Volunteer tab on our website at [www.ccthin.org](http://www.archindy.org/cc/terrehaute/) for more information.

For More Info: Volunteer Coordinator

 812-232-1447

 Or info@ccthin.org

 [www.ccthin.org](http://www.archindy.org/cc/terrehaute/index.html)

* **Christmas Store**

Sort/ Stock/ Organize/ Assemble

Availability: Call for details.

Opportunities: Family Friendly. Youth and Corporate group opportunities

Requirements: Over 16 years of age. Requires some heavy lifting.

Volunteer application, background check and completion of Protecting Children in the 21st Century are required prior to beginning any volunteer opportunities. Click the Volunteer tab on our website at [www.ccthin.org](http://www.archindy.org/cc/terrehaute/) for more information.

For More Info: Volunteer Coordinator

 812-232-1447

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